

**INSTRUCTIONAL POLICIES COMMITTEE
MINUTES
September 9, 2014**

The Instructional Policies Committee met for its regularly scheduled monthly meeting at 1:30 p.m. on Tuesday, September 9, 2014, in Wylie Tower 1647 with the following members present: Dr. Dawn Basinger, Dr. Kelly Crittenden, Mr. Kevin Cuccia, Dr. Marcia Dickerson, Dr. Christie Fuller (Business Alternate), Dr. Mary Livingston, Ms. Sarah McCorkle (SGA Representative), Mr. Monte Parker, Dr. Janet Pope, Mrs. Anita Pumphrey, Dr. Randall Sorensen, Dr. Elaine Thompson, and Mr. Bob Vento.

Dr. Terry McConathy, Vice President for Academic Affairs, welcomed the committee and expressed her appreciation to those willing to serve. She noted that her door was always open, and she was available to help in any way needed.

The meeting was called to order by the Chair, Randall Sorensen. New members were introduced. A motion was made and seconded (Livingston/Thompson) to approve the 2014-2015 IPC calendar. An election was held for Chair of the committee. Dr. Sorensen was reelected Chair on a Thompson/Basinger motion and seconded. A motion was made and seconded (Thompson/Basinger) to elect Mr. Kevin Cuccia as Vice Chair by acclamation, and the motion carried. The minutes of the meeting for May 13, 2014, were approved as written (Livingston/Crittenden).

Proposals were presented as follows:

COLLEGE OF LIBERAL ARTS

School of Performing Arts

- Changes to the Bachelor of Arts in Music – Liberal Arts Concentration
Approved effective Winter Quarter AY 2014-2015 (Thompson/Livingston)
- Changes to the Bachelor of Arts in Music – Performance Concentration
Approved effective Winter Quarter AY 2014-2015 (Thompson/Livingston)
- Add MUTH 303 Advanced Harmony
Approved effective Winter Quarter AY 2014-2015 (Thompson/Cuccia)
- Add MUTH 404 Electronic Composition
Approved effective Winter Quarter AY 2014-2015 (Thompson/Pope)

Department of Social Sciences

- New course SOC 440 – Women in the Developing World
Approved effective Winter Quarter AY 2014-2015 (Thompson/Dickerson)

COLLEGE OF BUSINESS

Marketing

- Add concentration in General Marketing to the Marketing B.S.
Approved effective Winter Quarter AY 2014-2015 (Thompson/Dickerson)
- Add MKTG 390 as an option for the General Marketing concentration
Approved effective Winter Quarter AY 2014-2015 (Dickerson/Sorensen)
- Add MGMT 415 as an option class for the Key Account Development concentration in the Marketing curriculum
Approved effective Winter Quarter AY 2014-2015 (Dickerson/Pope)

Accounting & Information Systems

- Add CIS 405 – Business Analytics
Vento motioned to remove “and JR standing” from the catalog statement
Approved effective Winter Quarter AY 2014-2015 (Dickerson/Pope)

New Business: Mr. Vento presented Communication Classes and Curriculum changes for the College of Liberal Arts. He asked that IPC representatives check their current curriculum sheets against those changes. He also stated that IPC representatives need to check the online curriculum sheets to note those changes before Winter Quarter.

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:15 p.m.

**INSTRUCTIONAL POLICIES COMMITTEE
MINUTES
December 9, 2014**

The Instructional Policies Committee met for its regularly scheduled monthly meeting at 1:30 p.m. on Tuesday, December 9, 2014, in Wyly Tower 1647 with the following members present: Dr. Dawn Basinger, Dr. Jenna Carpenter, Mr. Kevin Cuccia, Dr. Marcia Dickerson, Mrs. Lori Gaskin, Dr. Mary Livingston, Dr. Janet Pope, Mrs. Anita Pumphrey, Dr. Randall Sorensen, and Mr. Bob Vento.

The meeting was called to order by the Chair, Randall Sorensen. The minutes of the meeting for September 9, 2014, were approved as written (Livingston/Sorensen).

Proposals were presented as follows:

COLLEGE OF APPLIED & NATURAL SCIENCES

- Drop ANS 202, 221, 305, 307, 407, 418, and 422 (none of these courses is currently being offered; most were in the old Dairy Science concentration and were kept on the inventory long enough for students in that concentration to complete their degrees). (Pope/Livingston)
- Drop PLSC 285, 303, 412, 421, and 441 (courses no longer required in the Plant Science concentration and no longer offered; some streamlining in curriculum options was put in place several years ago because of loss of faculty). (Pope/Basinger)
- Change in title of PLSC 284 (technically could have been submitted as editorial change). (Pope/Vento)
- Change in title and description of PLSC 301. (Pope/Basinger)
- Change in prerequisite of PLSC 310 and ENSC 310 (courses are cross-listed). (Pope/Pumphrey)
- Change in prerequisite and description of PLSC 311 and ENSC 311 (courses are cross-listed). (Pope/Dickerson)
- Change in title and description of PLSC 422. (Pope/Dickerson)
- Change in title and description of PLSC 423. (Pope/Livingston)
- Change in description of LSC 450 and ENSC 450 (courses are cross-listed). (Pope/Livingston)
- Change in PLSC minor (from 21 to 18 hours). (Pope/Pumphrey)

Poll Votes that were presented for October: (Approved by CADs 11/12/14)

COLLEGE OF EDUCATION

- EDCI 466 – Adaptive Technology for Visually Impaired (change from a one-credit hour course to a three-credit hour course to accommodate additional content to reflect current trends in the field and so that the program better aligns with the Louisiana Department of Education competency requirements for certification of teaches of students with visual impairments/blindness).

Poll Votes that were presented for November: (Approved by CADs 11/12/14)

COLLEGE OF EDUCATION

- EDCI 401: Directed Observation and Pre-Student Teaching Experiences (Change from Pass/Fail to letter grade. This change will provide a better indicator of mastery in teaching practice).
- EDCI 420: Practica in Education (change from Pass/Fail to letter grade. This change will provide a better indicator of mastery in teaching practice).
- EDUC 473: Secondary Practicum in Education (change from Pass/Fail to letter grade. This change will provide a better indicator of mastery in teaching practice).
- EDCI 416: Student Teaching (change from Pass/Fail to letter grade. This change will provide a better indicator of mastery in teaching practice).

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:30 p.m.

**INSTRUCTIONAL POLICIES COMMITTEE
MINUTES
January 13, 2015**

The Instructional Policies Committee met for its regularly scheduled monthly meeting at 1:30 p.m. on Tuesday, January 13, 2015, in Wyly Tower 1647 with the following members present: Dr. Kelly Crittenden, Mr. Kevin Cuccia, Mrs. Lori Gaskin, Dr. Son Le, Dr. Mary Livingston, Mr. Monte Parker, Dr. Janet Pope, Mrs. Anita Pumphrey, Dr. Randall Sorensen, Dr. Elaine Thompson, Ms. Maggie Brakeville, and Mr. Bob Vento.

The meeting was called to order by the Chair, Randall Sorensen. The minutes of the meeting for December 9, 2014, were approved as written (Livingston/Thompson).

Proposals were presented as follows:

COLLEGE OF EDUCATION

Psychology & Behavioral Sciences

- ADD PSYC 466 – Introduction to Organizational Psychology. 0-3-3 Topics covered include the application of psychological theory to organizational phenomena such as motivation, satisfaction, commitment, and wellbeing. (Thompson/Livingston)

COLLEGE OF LIBERAL ARTS

School of Performing Arts

- Addition of Composition Concentration to the Bachelor of Arts in Music. (Livingston/Brakeville)

New Business:

Dr. Sorensen made a motion to change Policy 2301 in the Policies and Procedures for IPC for submitting an Electronic Option instead of colleges sending 25 paper copies. This option will be to help save paper & speed the process of submitting. It was then voted on for Mrs. Gaskin to follow up with the proper procedure for approval to make these changes.

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:10 p.m

INSTRUCTIONAL POLICIES COMMITTEE MINUTES February 10, 2015

The Instructional Policies Committee met for its regularly scheduled monthly meeting at 1:30 p.m. on Tuesday, February 10, 2015, in Wylly Tower 1647 with the following members present: Dr. Dawn Basinger, Dr. Kelly Crittenden, Mr. Kevin Cuccia, Mrs. Lori Gaskin, Mr. Monte Parker, Dr. Janet Pope, Mrs. Anita Pumphrey, Dr. Randall Sorensen, Dr. Elaine Thompson, Ms. Maggie Brakeville, and Mr. Bob Vento.

The meeting was called to order by the Chair, Randall Sorensen. The minutes of the meeting for January 13, 2015, were approved as written (Brakeville/Basinger).

Proposals were presented as follows:

COLLEGE OF ENGINEERING & SCIENCE

Cyber Engineering

- CHANGE: CYEN 120 – Introduction to Computer Programming (Vento/Brakeville)
- ADD: CYEN 130 – The Science of Computing I (Brakeville/Pope)
- ADD: CYEN 131 – The Science of Computing II (Brakeville/Pope)
- ADD: CYEN 132 – The Science of Computing III (Brakeville/Pope)
- ADD: CYEN 404 – Reverse Engineering (Cuccia/Pope)
- ADD: CYEN 405 – Distributed and Cloud Computing (Cuccia/Pope)
- ADD: CYEN 406 – Applied Cryptography (Pope/Thompson)
- ADD: CYEN 499 – Special Topics in Cyber Engineering (Proposal tabled until next meeting or will be poll voted)
- ADD: A statement about Directed Electives to the description at the end of the curriculum. (Pope/Thompson)
- ADD: A statement requiring a Cyber Engineering Student to have at least a 2.0 GPA on all Cyber Engineering courses at the end of the curriculum. (Pope/Thompson)
- DELETE: CYEN 401, 402, 403, from the Junior Year. (Editorial change approved by IPC)
- ADD: 9 hours of Cyber Engineering Directed Electives to Junior Year. (Editorial change approved by IPC)

Computer Science

Catalog Editorial Changes:

- CSC 100 (Thompson/Pope)
- CSC 120 (Basinger/Thompson)
- CSC 220 (Pope/Basinger)
- CSC 222 (Basinger/Thompson)
- CSC 364 (Basinger/Pope)

- CSC 430 (Basinger/Pope)
- CSC 442 (Basinger/Thompson)
- CSC 443 (Basinger/Pope)
- CSC 450 (Basinger/Pope)
- CSC 470 (Basinger/Pope)
- CSC 475 (Basinger/Pope)
- CSC 498 (Basinger/Thompson)
- ADD: CSC 121 – Introduction to Computing and Programming (Thompson/Basinger)
- ADD: CSC 130 – The science of Computing I (Thompson/Pumphrey)
- ADD: CSC 131 – The Science of Computing II (Thompson/Pumphrey)
- ADD: CSC 132 – The Science of Computing III (Thompson/Pumphrey)
- CHANGE: CSC 265 – Introduction to Digital Design (Basinger/Pope)
- ADD: CSC 444 – Applied Cryptography (Pope/Basinger)
- ADD: CSC 448 – Reverse Engineering (Basinger/Pope)
- ADD: CSC 452 – Distributed and Cloud Computing (Basinger/Pope)
- ADD: CSC 476 – Data Analytics Tools and Applications (Thompson/Basinger)

Computer Science Curriculum: (Pope/Basinger)

Modified the ABET accreditation verbiage to conform to newest ABET requirements.

1. DELETE: CSC 269 (1 SCH) since CSC 265 Will be covered from 2 SCH to 3 SCH
2. Swap a CSC Directed Elective with required Course (CSC 430, and existing elective)

Modified the requirements of the Cyber Security concentration slightly (added new courses to the “choose from” portion and modified the MATH course).

Added a new concentration in Computer Engineering

Added a few new notes:

1. The computer Science Program requires a “C” or better in any course in the College of Engineering and Science prior to taking courses for which these are prerequisites; and A 2.0 GPA in CSC courses must be maintained.

Mathematics & Statistics

- CHANGE: Math 240 – Mathematics for Engineering and Science (Pope/Thompson)
- ADD: Math 420 – Mathematical Methods for Engineering and Physics (Proposal tabled until next meeting or will be poll voted)
- ADD: Math 425 – Nonlinear Dynamics and Chaos (Proposal tabled until next meeting or will be poll voted)

Physics

- ADD Phys 445 - Nonlinear Dynamics and Chaos (Proposal tabled until next meeting or will be poll voted)

COLLEGE OF APPLIED & NATURAL SCIENCES

Human Ecology

- ADD: FNU 200 – Introduction to the Nutrition Professions (Pope/Pumphrey)
- ADD: FNU 264 – Basic Foods and Nutrition Research (Pope/Pumphrey)
- ADD: FNU 201 – Food Cost Accounting (Basinger/Pumphrey)

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:55 p.m

**INSTRUCTIONAL POLICIES COMMITTEE
MINUTES
March 25, 2015**

The Instructional Policies Committee met for its regularly scheduled monthly meeting at 1:30 p.m. on Tuesday, March 24, 2015 in Wylie Tower 1647 with the following members present: Dr. Kelly Crittenden, Mr. Kevin Cuccia, Dr. Marcia Dickerson, Dr. Sean Dwyer, Mrs. Lori Gaskin, Dr. Mary Livingston, Mr. Monte Parker, Dr. Janet Pope, Mrs. Anita Pumphrey, Dr. Randall Sorensen, Dr. Elaine Thompson.

The meeting was called to order by the Chair, Randall Sorensen. The minutes of the meeting for February 10, 2015, were approved as written (Livingston/Crittenden).

Final changes were made to correct Policy 2301.

Proposals were presented as follows:

STUDENT DEVELOPMENT

- ADD: FYE 100 – The Experience Course (Crittenden/Thompson)

A motion was made to recommend that this new course meet twice a week like the University Seminar courses. (Crittenden/Thompson)

COLLEGE OF LIBERAL ARTS

Speech

- ADD: Minor in Audiology - *Tabled until next meeting or by poll vote* (Livingston/Pope)

COLLEGE OF ENGINEERING & SCIENCE

Cyber Engineering

- ADD: CYEN 489 – Special Topics in Cyber Engineering (Crittenden/Sorensen)

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:42 p.m.